Buffalo Creek
at Wellington
Homeowners Association

Please return form to

Buffalo Creek ARC

PO Box 1182 – Wellington, CO 80549

970•568-3170

ARC@BuffaloCreekHOA.com

Architectural Review Committee (ARC) Improvement Request

Homeowner Name(s): _____ Phone #: _____

Address: _____ Email: _____

Mailing Address if Different from Unit: _____

My Request Involves the Following: □ Painting □ Deck/Patio Change □ Roofing
□ Drive/Walk Change □ Landscaping □ Patio Cover □ Room Addition □ Fencing
□ Basketball Backboard □ Other _____

Description of Improvement (Please include or attach; paint chips, building materials, landscape plans, fence layout, and other plans or brochures for patios, decks, structures, or sheds.)**:** _____

_____

_____

_____

Days Needed to Complete Improvement: _____

* Notify **ARC** via email upon completion at: arc@buffalocreekhoa.com

**IMPORTANT: A DETAILED DRAWING OF ALL IMPROVEMENTS MUST BE ATTACHED TO THIS APPLICATION TO SHOW EXACT LOCATION AND DIMENSIONS OF IMPROVEMENT(S).

I understand that I **must** receive ARC approval before proceeding with the improvement. I understand that ARC approval does not guarantee approval by the municipalities and that I am required to obtain any and all necessary licensing and/or permits required for the improvement from the Town. I understand that I shall maintain proper drainage away from my foundation and not impeded existing drainage from my lot. I have read the Residential Improvement Guidelines and will comply. I also agree to complete improvements promptly following ARC approval and I understand that the ARC has thirty (30) days from the date that the Request is received to make its decision. Lastly, upon completion of the improvement, I hereby authorize the ARC and Management to enter upon my property for inspection at a mutually agreed upon time.

Homeowner(s) Signature: _____ Date : _____

(Note: This form must be signed by Legal Unit Owner to be considered.)

THIS APPROVAL DOES NOT APPLY TO DRAINAGE FROM YOUR LOT OR NEIGHBORING LOTS. QUALIFIED INDIVIDUALS SHOULD MAKE CAREFUL STUDY PERTAINING TO THE PROPER DRAINAGE OF BOTH IRRIGATION AND STORM WATER FROM YOUR LOT AND NEIGHBORING LOTS.

ARC Action

□ Approved as Submitted   □ Approved Subject to the Following: _____

_____

_____

□ Disapproved: _____

_____

ARC Member: _____ Date: _____